



**Oversight and Governance**

Chief Executive's Department  
Plymouth City Council  
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## CITY COUNCIL

Monday 27 January 2020  
2pm  
Council House, Plymouth

**Members:**

Councillor Ball, Chair

Councillor Mrs Beer, Vice Chair

Councillors Allen, Mrs Aspinall, Bowyer, Mrs Bowyer, Mrs Bridgeman, Buchan, Carson, Churchill, Coker, Cook, Corvid, Dann, Darcy, Sam Davey, Deacon, Derrick, Downie, Drear, Evans OBE, Goslin, Haydon, Hendy, James, Mrs Johnson, Jordan, Kelly, Laing, Michael Leaves, Samantha Leaves, Loveridge, Lowry, Mavin, McDonald, Morris, Murphy, Neil, Nicholson, Parker-Delaz-Ajete, Penberthy, Mrs Pengelly, Rennie, Riley, Singh, P Smith, R Smith, Stevens, Jon Taylor, Kate Taylor, Tuffin, Tuohy, Vincent, Ms Watkin, Wheeler, Wiggins and Winter.

Members are invited to attend the above meeting to consider the additional information in relation to item 11 overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - [Get Involved](#)

**Tracey Lee**

Chief Executive

## **City Council**

### **II. Calendar of Committee Meetings 2020- 2021**

**(Pages 1 - 6)**

To approve the Calendar of Committee meetings for 2020/21.

# City Council



Date of meeting:	27 January 2020
Title of Report:	<b>Calendar of Meetings 2020/21</b>
Lead Member:	Councillor Peter Smith (Deputy Leader)
Lead Strategic Director:	Giles Perritt (Assistant Chief Executive)
Author:	Claire Daniells, Senior Governance Advisor
Contact Email:	Claire.daniells@plymouth.gov.uk
Your Reference:	F/C 01
Key Decision:	No
Confidentiality:	Part I - Official

## **Purpose of Report**

The purpose of this report is to provide the committee meeting dates for 2020/21. Consideration has been given to avoiding the schedule of main political party conferences and the Local Government Association conference in proposing these dates.

## **Recommendations and Reasons**

That Council approves the proposed calendar of meetings for 2020/21 in order for scheduling of meetings to progress.

## **Alternative options considered and rejected**

None

## **Relevance to the Corporate Plan and/or the Plymouth Plan**

The meetings of Council are a central element of the Democratic process of the Council which supports the Democratic values of the Corporate Plan

## **Implications for the Medium Term Financial Plan and Resource Implications:**

None identified.

## **Carbon Footprint (Environmental) Implications:**

There are no direct implications.

## **Other Implications: e.g. Health and Safety, Risk Management, Child Poverty:**

*\* When considering these proposals members have a responsibility to ensure they give due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not.*

None identified.

**Appendices**

\*Add rows as required to box below

Ref.	Title of Appendix	Exemption Paragraph Number (if applicable)						
		1	2	3	4	5	6	7
A	Committee Calendar 2020/21							

**Background papers:**

\*Add rows as required to box below

Please list all unpublished, background papers relevant to the decision in the table below. Background papers are unpublished works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based.

Title of any background paper(s)	Exemption Paragraph Number (if applicable)						
	1	2	3	4	5	6	7

**Sign off:**

Fin	pl.19. 20.20 9.	Leg	lt/622 25/16 01	Mon Off		HR		Asset s		Strat Proc	
Originating Senior Leadership Team member: Giles Perritt, Assistant Chief Executive											
Please confirm the Strategic Director(s) has agreed the report? Yes											
Date agreed: 16/01/2020											
Cabinet Member approval: Councillor Pete Smith, Deputy Leader approved verbally											
Date approved: 17/01/2020											

**DRAFT Programme of Ordinary Committee Meetings of the Council and Committees 2020/21**  
**2020**

May		
18	Mo	
19	Tu	
20	We	
21	Th	
22	Fr	<b>City Council - AGM</b>

School Holiday

25	Mo	<b>BANK HOLIDAY</b>
26	Tu	
27	We	
28	Th	
29	Fr	

June	
1	Mo
2	Tu
3	We
4	Th
5	Fr

8	Mo	
9	Tu	<b>Cabinet</b>
		Licensing Committee
		Licensing Sub Committee (provisional)
10	We	
11	Th	Taxi Licensing
12	Fr	

15	Mo	
16	Tu	
17	We	
18	Th	Planning Committee
19	Fr	Tamar Bridge and Torpoint Ferry JC (tbc)

22	Mo	<b>City Council</b>
23	Tu	Licensing Sub Committee (provisional)
24	We	Education and Children's OSC
25	Th	Health and Wellbeing Board
26	Fr	
		Chief Officer's Appointments Panel (Provisional)

29	Mo	
30	Tu	

JULY	
1	We
2	Thu
3	Fr

6	Mo	
7	Tu	Licensing Sub Committee (provisional)
8	We	Brexit, Infrastructure and Legislative Change OSC
9	Th	
10	Fr	

13	Mo	SACRE
14	Tu	<b>Cabinet</b>
15	We	Performance, Finance and Customer Focus OSC
16	Th	Taxi Licensing
17	Fr	

20	Mo	
21	Tu	Licensing Sub Committee (provisional)
22	We	Health and Adult Social Care OSC
23	Th	Planning Committee
24	Fr	

27	Mo	Audit and Governance Committee
28	Tu	
29	We	Scrutiny Management Board
30	Th	
31	Fr	Mount Edgecumbe Chief Officer Appointments Panel (Provisional)

August		
3	Mo	
4	Tu	Licensing Sub Committee (provisional)
5	We	
6	Th	
7	Fr	Chief Officer Appointments Panel (Provisional)

School Holiday

10	Mo	
11	Tu	
12	We	
13	Th	Taxi Licensing
14	Fr	

17	Mo	
18	Tu	<b>Cabinet</b>
		Licensing Sub Committee (provisional)
19	We	
20	Th	Planning Committee
21	Fr	

24	Mo	<b>BANK HOLIDAY</b>
25	Tu	
26	We	
27	Th	
28	Fr	Chief Officer Appointments Panel (Provisional)

31	Mo	
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2020

September		
1	Tu	Licensing Committee
		Licensing Sub Committee (provisional)
2	We	
3	Th	
4	Fr	

7	Mo	
8	Tu	
9	We	
10	Th	Taxi Licensing
11	Fr	

14	Mo	City Council
15	Tu	Cabinet
		Licensing Sub Committee (provisional)
16	We	Education and Children's OSC
17	Th	Planning Committee
18	Fr	Tamar Bridge and Torpoint Ferry JC (tbc)

21	Mo	Audit and Governance Committee
22	Tu	
23	We	
24	Th	
25	Fr	

		Chief Officer Appointments Panel (Provisional)
28	Mo	
29	Tu	Licensing Sub Committee (provisional)
30	We	Brexit, Infrastructure and Legislative Change OSC

October		
1	Th	
2	Fr	

5	Mo	
6	Tu	
7	We	Performance, Finance and Customer Focus OSC
8	Th	Taxi Licensing
		Health and Wellbeing Board

9		
12	Mo	
13	Tu	Cabinet
		Licensing Sub Committee (provisional)
14	We	Health and Adult Social Care OSC
15	Th	
16	Fr	

19	Mo	
20	Tu	
21	We	Scrutiny Management Board
22	Th	Planning Committee
23	Fr	

School Holiday

26	Mo	
27	Tu	Licensing Sub Committee (provisional)
29	We	
29	Th	
30	Fr	Chief Officer Appointments Panel (Provisional)

November		
2	Mo	
3	Tu	
4	We	
5	Th	Taxi Licensing
6	Fr	

9	Mo	SACRE
10	Tu	Cabinet
		Licensing Sub Committee (provisional)
11	We	Education and Children's OSC
12	Th	Planning Committee
13	Fr	

16	Mo	City Council
17	Tu	
18	We	Brexit, Infrastructure and Legislative Change OSC
19	Th	Taxi Licensing
20	Fr	Mount Edcombe Joint Committee

23	Mo	
24	Tu	Licensing Sub Committee (provisional)
25	We	Performance, Finance and Customer Focus OSC
26	Th	
27	Fr	Chief Officer Appointments Panel (Provisional)
30	Mo	

December		
1	Tu	
2	We	Health and Adult Social Care OSC
3	Th	
4	Fr	

7	Mo	Audit and Governance Committee
8	Tu	Cabinet
		Licensing Committee
		Licensing Sub Committee (provisional)
9	We	Scrutiny Management Board
10	Th	Planning Committee
11	Fr	Tamar Bridge and Torpoint Ferry Joint Committee (tbc)

14	Mo	
15	Tu	
16	We	
17	Th	Taxi Licensing
18	Fr	Chief Officer Appointments Panel (Provisional)

21	Mo	
22	Tu	Licensing Sub Committee (provisional)
23	We	
24	Th	
25	Fr	BANK HOLIDAY

28	Mo	BANK HOLIDAY
29	Tu	BANK HOLIDAY
30	We	Close Down
31	Th	Close Down

School Holiday

2021

January		
1	Fri	Bank Holiday
4	Mo	
5	Tu	Licensing Sub Committee (provisional)
6	We	Education and Children's OSC
7	Th	Health and Wellbeing Board
8	Fr	

11	Mo	
12	Tu	Cabinet
13	We	Brexit, Infrastructure and Legislative Change OSC
14	Th	Planning Committee
15	Fr	

18	Mo	
19	Tu	Licensing Sub Committee (provisional)
20	We	Performance, Finance and Customer Focus OSC
21	Th	Taxi Licensing
22	Fr	

25	Mo	City Council
26	Tu	
27	We	Health and Adult Social Care OSC
28	Th	
29	Fr	
		Chief Officer Appointments Panel (Provisional)

February		
1	Mo	
2	Tu	Licensing Sub Committee (provisional)
3	We	
4	Th	
5	Fr	

8	Mo	
9	Tu	Cabinet
10	We	
11	Th	Planning Committee
12	Fr	
		Lord Mayor's Selection Committee

School Holiday

15	Mo	
16	Tu	Licensing Sub Committee (provisional)
17	We	
18	Th	Taxi Licensing
19	Fr	

22	Mo	City Council - EGM - Budget
23	Tu	
24	We	
25	Th	
26	Fr	Chief Officer Appointments Panel (Provisional)

March		
1	Mo	
2	Tu	Licensing Committee
		Licensing Sub Committee (provisional)
3	We	Education and Children's OSC
4	Th	Health and Wellbeing Board
5	Fr	

8	Mo	
9	Tu	Cabinet
10	We	Brexit, Infrastructure and Legislative Change OSC
11	Th	Planning Committee
12	Fr	Tamar Bridge and Torpoint Ferry JC (tbc)

15	Mo	City Council
16	Tu	Licensing Sub Committee (provisional)
17	We	Performance, Finance and Customer Focus OSC
18	Th	Taxi Licensing
19	Fr	

22	Mo	Audit and Governance Committee
		SACRE
23	Tu	
24	We	Health and Adult Social Care OSC
		Scrutiny Management Board
25	Th	
26	Fr	Chief Officer Appointments Panel (Provisional)

29	Mo	
30	Tu	Licensing Sub Committee (provisional)
31	We	

April		
1	Th	
2	Fr	BANK HOLIDAY

5	Mo	BANK HOLIDAY
6	Tu	
7	We	
8	Th	Planning Committee
9	Fr	

School Holiday

12	Mo	
13	Tu	Licensing Sub Committee (provisional)
		Cabinet
14	We	
15	Th	Taxi Licensing
16	Fr	

19	Mo	
20	Tu	
21	We	
22	Th	
23	Fr	Chief Officer Appointments Panel (Provisional)

26	Mo	
27	Tu	Licensing Sub Committee (provisional)
28	We	
29	Th	
30	Fr	

May		
3	Mo	
4	Tu	
5	We	
6	Th	Planning Committee
7	Fr	
10	Mo	
11	Tu	Cabinet
		Licensing Sub Committee (provisional)
13	We	

14	Th	Taxi Licensing	
15	Fr		
17	Mo		
18	Tu		
19	We		
20	Th		
21	Fr	City Council AGM	